



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		JAGANNATH KISHORE COLLEGE
Name of the head of the Institution		DR. SANTANU CHATTOPADHYAY
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03252-222416
Mobile no.		9434111565
Registered Email		jkcp.1948@gmail.com
Alternate Email		principal@jkcp1.ac.in
Address		JAGANNATH KISHORE COLLEGE PURULIA POST & DIST.-PURULIA PIN-723101 WEST BENGAL, INDIA
City/Town		PURULIA
State/UT		West Bengal
Pincode		723101

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Semi-urban</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>DR. ASHOKE KUMAR AGARWAL</b>
Phone no/Alternate Phone no.	<b>03252222416</b>
Mobile no.	<b>9832238016</b>
Registered Email	<b>jkcp.1948@gmail.com</b>
Alternate Email	<b>ashoke.agarwal60@gmail.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.jkcprl.ac.in/aqar.php">https://www.jkcprl.ac.in/aqar.php</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="https://www.jkcprl.ac.in/academic-calendar.php">https://www.jkcprl.ac.in/academic-calendar.php</a>

<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>1</b>	<b>B+</b>	<b>77</b>	<b>2005</b>	<b>20-May-2005</b>	<b>19-May-2010</b>
<b>2</b>	<b>B</b>	<b>2.47</b>	<b>2014</b>	<b>24-Sep-2014</b>	<b>23-Sep-2019</b>
<b>3</b>	<b>B++</b>	<b>2.87</b>	<b>2020</b>	<b>29-Oct-2020</b>	<b>28-Oct-2025</b>

<b>6. Date of Establishment of IQAC</b>	<b>04-Jun-2005</b>
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<b>7. Internal Quality Assurance System</b>
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Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Allocation of Dedicated room of Yoga and Meditation	01-Sep-2019 365	4031
Decoration / Beautification of College wall	07-Dec-2019 7	10
Workshop on Data entry process of student's data (Attendance, end-sem marks etc.)	11-Nov-2019 2	105
Wifi speed increased from 50 Mbps to 70 Mbps	01-Nov-2019 365	4031
New Staff Recreation Center	01-Sep-2019 365	140
Appointment of New Security Agency at night	02-Dec-2019 365	4031
Updating existing 78 CCTV and installation of 28 new CCTV	01-Jan-2020 365	4031
Faculty Development Program on how to take effective online classes	15-Jun-2020 3	189
Faculty Development programme on how to read faster and better	24-Jun-2020 9	602
IPR Lecture by Dr. D. R. Agarwal	03-Jul-2020 1	165
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
J. K. COLLEGE PURULIA	INFRASTRUCTURE DEVELOPMENT	HRBC	2019 545	2497394
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

10

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional

Yes

website	
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>	
Please view file	
<a href="#">View File</a>	
<b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>	
<b>Plan of Action</b>	<b>Achivements/Outcomes</b>
please view file	please view file
<a href="#">View File</a>	
<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
<b>Name of Statutory Body</b>	<b>Meeting Date</b>
GOVERNING BODY OF J. K. COLLEGE, PURULIA	05-Dec-2020
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes
Date of Visit	20-Jan-2020
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2020
Date of Submission	05-Feb-2020
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	Of late, the Management Information System has been reshaping the various traditional process related to both

administrative and academic field in various academic institutions. Following this trend, our college administration also has put in use various IT resources in students' admission, attendance, internal assessment, etc. The college has two dedicated websites, one is solely for student admission and other student related activities and the other website is for public use. As far as the student portal is concerned, the student can access it through his/ her login and password to know his/ her attendance record, fee record and all other notices issued by the college or individual department. Students can also lodge their grievances through this portal and their grievances automatically get transferred to the department concerned for its redressal. We have been able to make a paradigm shift in technologies and teaching aids (Blackboard to Green/White board to Wi Fi enabled smart interactive board, Print material to electronic (Ebooks and other resources) material. At present, we have three interactive smartboards connected with Internet via LAN/ WiFi so that while teaching, faculty members can access Internet for important cross reference and wider knowledge. The whole campus is WiFi enabled with surfing speed of 50 mbps. All the computer labs are equipped with latest hardware and software along with printing, photocopy and scanning facilities. Latest B/W and Coloured printers and heavyduty photocopy machines are available for speedy printing of the documents maintaining quality. Our central library is almost fully automated with Internet and Learning Management System (LMS). It has a separate enclosure for students for free access of eresources. We have access to UGC Inflibnet facility which is regularly surfed by our students and faculty members. We also have procured a number of ebooks from various publishing houses. To make the campus environment friendly, the college has adopted Ncomputing system in all the computer labs resulting in a reduction of electricity consumption and of carbon emission. The college is gradually replacing standalone computers with Ncomputing. For this

purpose, dedicated servers have been installed in the labs to support Ncomputing. Every effort is being made to digitize the financial and administrative processes in a bid to make them paperless. The Administrative offices have been provided improved hardware and software supports so that the connectivity is seamless. The Student Management Software works on cloud computing. The college office installed a customized software SAM for digitalization of students' database. Recently, the college has upgraded this to the College Web Portal to which all students and members of the staff have access. Our future aim is to connect the administrative office to all the faculty members through faculty portal. As a part of the IQAC initiative (VISION 2024), the college has been making consistent efforts to improve upon IT infrastructure and facilities as per the requirements. The college is in a process of updating its IT infrastructure to cater to the needs of the students ensuring effective and outcome based teaching learning.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution takes utmost care in proper implementation of the curriculum. It prepares annual academic calendar, central academic routine and arrangements for tutorial/remedial classes etc after assessing on regular basis the level of its learners. The syllabi are modularized and timely completion of assignments is ensured by sharing inputs and holding departmental meetings. Because of the pandemic classes were held online since April 2020 and lectures uploaded in youtube. Awareness programme in the forms of webinars/special lecture/workshops/video shows on issues related to Gender Equality, Environment sustainability & Human Values are organized by various departments, Women Cell, Legal-aid Cell, Eco-Friend Club or NSS throughout the year. Students also undertake field projects. There is steady increase in number of learners who get involved in Project Works, and get the scope for self-learning. Structured feedbacks are collected from students, guardians, teachers, non-teaching staff, alumni and employers. They are duly analyzed and remedial action is suggested for the purpose of improvement methodically spearheaded by the IQAC. Mentors are assigned to the students to address their needs, academic, emotional and also financial. A Students' Wellness Centre is functional to tackle serious issues, if any. The institution introduces student friendly add on courses, invites guest teachers from reputed institutions and undertakes various plans and they are meticulously implemented by the teachers through innovative and participative teaching methods. Class tests, Surprise tests, Mid-term test, or

Internal exams, online peer teaching, paper presentation, quizzes are conducted either centrally or departmentally to test the progress of the students. All internal examinations are conducted according to the Academic calendar. Remedial classes are conducted for slow learners, tutorials for promising and moderate students. Finally, the students are prepared for the final exams conducted by the university. Under the CBCS framework the college provides flexibility in choosing Generic Elective subjects to the students that would integrate knowledge from different disciplines and enhance their strength. The students have been made aware of the CO, PO and PSO and are provided with the necessary reading list at the very beginning of every semester. Study materials are provided to students online by mail and WhatsApp groups created for the purpose. They have been seasoned for semester exams by various types of innovative planning like extension lectures, workshops and newer methods already mentioned. The system thus initiated is yielding its desired fruit. The college has taken a number of strategies to increase employment opportunities of the students. With that motivation in mind, courses like Communicative English, Nursing training as a paramedical course, Water testing, Vermicomposting, Basic Computer Literacy Programme and a certificate course on Computer Application as well as Spoken Sanskrit have been introduced and run. Language laboratory has been set up in the college for developing the language skills of the students. Yoga and meditations have also been encouraged for balanced physio-mental development of all the stake holders. Some teachers have been practising meditation with students even in online mode during the pandemic.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course on Paramedical Health Workers Village Nursing	NA	01/07/2019	180	service	nursing and health care

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	HISTORY	01/07/2019
MA	ENGLISH	01/07/2019
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	ENGLISH	01/07/2019
MA	HISTORY	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course

Number of Students

80

Nil

**1.3 – Curriculum Enrichment**

## 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
VALUE ADDED COURSE ON VERMICOMPOSTING	01/08/2019	405
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## 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Microbiology (Hons)	22
BSc	Botany	17
BSc	Zoology	51
BSc	Geology	18
BA	Geography	22
BA	History	29
No file uploaded.		

**1.4 – Feedback System**

## 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

## Feedback Obtained

**STUDENTS:** We gathered the bilingual feedback of our (Honours) students online through ERP (Full Form) with the aid of CAMS (Full Form) software. We analyse the feedback of the students in a three-pronged manner. Students are asked to evaluate the standard of teaching, effective delivery, extent of syllabus coverage etc. of all departmental teachers individually. On analysis if any particular teacher's performance is found not satisfactory, the matter is brought to the Principal's notice, and then the teacher concerned is alerted to do the needful. We also ask the students about their course structure and how they think the course is designed in order to teach it in a time bound yet effective manner. They are also asked about institutional infrastructure and accessibility to facilities and amenities like computer, internet and the library on whether necessary and relevant study material was provided to them from time to time and the level of co-operation by the college office. Knowledge of existing inadequacies as well as our strong points, which are hitherto unknown, make us more self-aware. This self-awareness leads to a self-introspection where we try to address our deficiencies, as well as strengthen the areas where we successfully address the concerns of the students both at the academic and infrastructural levels. **TEACHERS:** Feedback forms were procured through Google Feedback Form. A set of twelve questionnaires, ranging from



cooperation of the Principal in matters like leave of absence, Career Advancement Scheme (CAS), departmental infrastructure and laboratory facility, availability of amenities like living quarters, crèche, transport, canteen, co-operative society etc., are asked of the teachers. The nature of the questions, so asked, has one significant objective: to know their happiness quotient and if they have any kind of stress -psychological or otherwise. We are working towards providing a better, healthier, supportive and stress-free environment for our venerable teachers. EMPLOYERS: Employers are provided with a physical copy of feedback form. Given on a ten (10) point scale on ten questions, an analysis is made on the infrastructure and academic environment of the institution, efficiency and level of co-operation of not only the members of staff but also of the Principal the standard of discipline maintained in the college, its level of transparency on financial matters and its contribution toward society. We try to address the particular and pertinent concerns of our employers with deliberation and efficacy. ALUMNI: Feedbacks from our alumni are collected through Google Form. We analyze the response of our valued alumni with regard to their concerns on the growth and progression of not only the institution but also their individual departments. It helps us to look at various aspects of the institution from a by-and-large objective stand-point. PARENTS'/GUARDIANS' feedback are gathered online in which questions on 10 different criteria are asked. The feedbacks are focused on a host of issues concerning the well-rounded development of the students and opportunities provided to them. Constructive suggestions from guardians are taken into serious consideration.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Please See Files	1239	11078	1102
BSc	Please See Files	452	4527	303
BCom	Please See Files	324	526	177
MA	Please See Files	84	Nil	64
MSc	Please See Files	42	Nil	34
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3808	117	83	Nil	23

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
106	101	571	23	2	19

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In the mentor-mentee relationship/programme all full time teachers act are accorded the responsibility of grooming their students as mentors. As each mentor is assigned to a specific group of students, this enables a mentor to assess and address problems -academic shortcomings and other related issues- of each mentee, specific to his/ her group. This not only fosters a closer teacher-student relationship but also invites an organic and holistic approach to teaching. It expands the responsibility of teachers beyond the scope of conventional 'lecture' method of imparting education, which is mono-directional and monolithic, and makes the act of teaching a more dynamic field, the penultimate purpose of which is the well-being of the student: a 'wellness' that is physical, psychological and even spiritual. Thus the mentor-mentee system of learning in our college sees a paradigm shift in the way we approach the reciprocal act of teaching and learning. The ease of approachability and accessibility, vis-à-vis the teacher-student relationship, is at the heart of the mentor-mentee relationship. Salient points of the Mentor-Mentee Programme: How it Works i) The total number of students, in a given class of a particular department, is divided into specific groups of mentees and is then put under the care of an individual teacher, that is, a mentor. ii) All the mentors are encouraged to take a personal interest in the overall holistic progress of their mentees. iii) Though a mentee is assigned to a particular mentor, another mentor's feedback is also taken into account in matters of evaluation, assessment and action taken with regard to the mentee in question. iv) Guardians of a particular mentee are also taken into confidence by the mentor when addressing any issue that may require their aid or intervention. v) For issues that are beyond a mentor's scope and require a more professional expertise, issues such as clinical depression, psychological trauma etc. a Students' Wellness Centre has been set up. Twice in a week the Students' Wellness Centre office is open and students are referred, through their mentors, to trained psychologists and, if need be, even psychiatrists. The expenses incurred in doing so are borne by the college. vi) Stress bursting other guidance: Mentors help mentees to tide over exam related stress. They also address and guide their mentees through misconceptions, wrong impressions, mental inhibitions and taboos that haunt the mentee. Depending upon the personal inclinations of the students, as they appear to their mentors, counsel is given to mentees upon which exam to give and what career to pursue. viii) Mentors also address and redress instances of bullying suffered by their mentees by referring their cases to the Anti-Ragging Cell of the college. ix) Financial aid is also arranged by the mentor for any urgency that pops up sometimes. x) Mentors also help mentees to express their thoughts, fears, hopes and dreams in the strictest of confidences so that a mentor can provide necessary fillip for the mentee to achieve his/her goals.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3925	106	1 : 37

**2.4 – Teacher Profile and Quality**

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
109	106	3	13	30

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level,	Designation	Name of the award, fellowship, received from Government or recognized
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	international level		bodies
2020	DR. SANTANU CHATTOPADHYAY	Principal	SHIKSHA RATNA
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	PLEASE SEE THE UPLOADED FILE	Semester	10/05/2020	20/10/2020
BSc	PLEASE SEE THE UPLOADED FILE	Semester	10/05/2020	20/10/2020
BCom	PLEASE SEE THE UPLOADED FILE	Semester	10/05/2020	20/10/2020
MA	PLEASE SEE THE UPLOADED FILE	Semester	10/05/2020	20/10/2020
MSc	PLEASE SEE THE UPLOADED FILE	Semester	10/05/2020	20/10/2020
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Internal Assessment Procedures adopted and followed by the college always seek to bring out the best in the students in a persistent, unbiased, scientific and sensitive manner. In the last academic year because of the pandemic caused by Covid-19, the institution initiated a number of new modes to have the internal evaluation of the learners. Apart from the conventional methods, students were encouraged to do peer- teaching on a topic already discussed and as per their choice. The presentation skill of learners was tested at the time of Seminar Presentation/ peer teaching. Some departments introduced quizzes through google forms, and MCQ type of questions and their answers after due corrections were shared with them to make them aware of their errors. Some others participated in making reviews on the articles sent to them based on a certain area of the course covered. Some departments initiated a new approach to judge how well the students have been keeping themselves abreast with the syllabus, and how well they have been thorough with the course materials by asking them to make Multiple type Questions and four possible options for each question. Preparation of laboratory records and analysis of experiments for all science departments were compulsory as a record of their progress. As outcome of knowledge covers mnemonic, affective, critical, cognitive and creative domains, the evaluation process was varied accordingly. Students' seminars inside classrooms, peer teaching, home assignments, collaborative works, field surveys, project works, surprise theoretical tests and viva-voce were arranged regularly.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250

words)

The institution strictly follows the academic calendar for effective academic activities. The Academic Calendar of the college is prepared at the commencement of every session the academic calendar and are strictly followed. It is made available to all students and teachers at the beginning of the session/semester, and also uploaded in the college website keeping in mind the Academic schedule of the affiliating University. The institute adheres to the CBCS pattern for undergraduate courses that have been introduced from the academic session 2017 - 2018. So, the schedules for Internal examinations as well as other activities as per CBCS guidelines are categorically notified from time to time in the stipulated time frame of. Commencement of classes for all the respective semesters is mentioned in the Academic Calendar. The tentative dates of Examinations organized by the college, such as Mid-Term Tests and Final Tests for non CBCS old courses were specified in the Academic Calendar and the Institution usually adheres to the same, unless some unavoidable circumstances springs up. In the CBCS pattern, because internal assessment carries a weightage of 20 of the total marks in university examinations in each semester, internal tests are conducted department wise. Departments enjoy freedom in conducting them. Internal examinations include written tests, seminars, projects, assignments, presentations, etc. The percentage of attendance in classes and other activities are also included to evaluate the internal assessment marks of the learners. This year, due to pandemic all the examinations are conducted online.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.jkcprl.ac.in/download/71627455694.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
PLEASE SEE THE UPLOADED FILE	MSc	PLEASE SEE THE UPLOADED FILE	16	16	100
PLEASE SEE THE UPLOADED FILE	BCom	PLEASE SEE THE UPLOADED FILE	99	49	40.21
PLEASE SEE THE UPLOADED FILE	BSc	PLEASE SEE THE UPLOADED FILE	230	213	83.16

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.jkcprl.ac.in/download/71610964394.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	NA	0	0
No file uploaded.				

**3.2 – Innovation Ecosystem**

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
WEBINAR ON INTELLECTUAL PROPERTY RIGHTS	J K COLLEGE	03/07/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NA	NA	Nil	NA
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NA	NA	NA	NA	Nil
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**3.3 – Research Publications and Awards**

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
2000	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Bengali	3	0
International	Botany	5	2.45
National	Botany	1	.54
International	Geography	4	3.67
National	Geography	3	4.3
International	Geology	3	2.13
International	Mathematics	2	.48
International	Physics	14	3.26
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference

Proceedings per Teacher during the year

Department	Number of Publication
Physics	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
PLEASE SEE THE FILE	PLEASE SEE THE FILE	PLEASE SEE THE FILE	2020	3.05	PLEASE SEE THE FILE	37
PLEASE SEE THE FILE	PLEASE SEE THE FILE	PLEASE SEE THE FILE	2019	2.787	PLEASE SEE THE FILE	17
<a href="#">View File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
PLEASE SEE THE FILE	PLEASE SEE THE FILE	PLEASE SEE THE FILE	2020	2019	37	PLEASE SEE THE FILE
PLEASE SEE THE FILE	PLEASE SEE THE FILE	PLEASE SEE THE FILE	2019	212	17	PLEASE SEE THE FILE
<a href="#">View File</a>						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	17	18	8	26
Presented papers	1	Nill	Nill	Nill
Resource persons	Nill	Nill	Nill	2
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
PLEASE SEE THE FILE	PLEASE SEE THE FILE	73	1289

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Voluntary Blood Donation	Recognition	Deben Mahato Govt Medical College And Hospital, Purulia	142
Swachta Programme	Recognition	Ketika Nabarun Sangha	50
Participation in Popular Lecture	Recognition	District Science Centre, Purulia	75
Cleanliness Drive	Recognition	District Science Centre, Purulia	100
One Day Camp on Man Making and Character Building	Recognition	Purulia Vivekananda Yuva Pathachakra	110
Traffic Awareness Program	Recognition	Purulia Town Police Station	70
National Youth Day	Recognition	Kalyan, Ramakrishna Mission Lokasiksha Parishid, Narendrapur	80
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	Deben Mahato Govt Medical College And Hospital, Purulia	Cleaning of the hospital campus	4	30
Blood Donation Camp	Deben Mahato Govt Medical College And Hospital, Purulia	Collection of Blood for local Blood Bank	4	142
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty exchange	42	Government Degree College Purulia, Govt. of West Bengal	2

Faculty exchange	192	J. K. College, Purulia	1
Student exchange	03	J. K. College, Purulia	114
Student Exchange for training on self defence	83	voluntary	7
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
1	Sharing of Research Facilities	Sidho Kanho Birsa University, Purulia02	03/02/2020	14/03/2020	21
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Deptt of Electronics Communication Engineering, Ramkrishna Mahao Govt. Enginnering College, Purulia	11/09/2019	Conducting jointly Reseach, workshop, discourse seminar	61
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
131	44.23

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Laboratories	Existing
Class rooms	Existing





Total	173	4	0	5	4	10	25	70	0
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4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

70 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
CANON 200D, ADOBE PREMIER PRO, LIGHT ASSISTANCE, MICROPHONE, LAPTOP, PROJECTOR, WIFI	<a href="https://www.jkcprl.ac.in/media-centre.php">https://www.jkcprl.ac.in/media-centre.php</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
31	8.8	100	35.43

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution has a well-defined transparent mechanism to ensure optimal allocation, and proper utilization of the available pecuniary resources for the maintenance of different facilities. This is done by holding regular meetings of different committees constituted for the purposes, and ensuring timely implementation of the same. The utilization and maintenance of different facilities are done in the following way: Library: The library has been arranged to cater to the needs of the students as well as the staff. Open access has been allowed for physical and e-library sections. Proper log books are maintained in order to keep record of the people accessing the library. Sports equipment and facilities: The sports facilities and gymnasium add to both the mental and physical health of the individuals positively. The Physical Education department is in charge of both indoor and outdoor activities. Yoga and Meditation Centre: The College has one dedicated room and facilities for regular yoga and meditation for all under able guidance of teachers. College campus: The lush greenery of the college gets augmented by plotted gardens maintained by the Gardeners appointed by the college as well as mainly the NSS/ NCC volunteers. Cleanliness of the campus is one of the priorities to maintain the hygiene. Recently, due to the pandemic situation, the whole campus has been disinfected several times. Laboratories, the most essential part of experiential and participative learning, are made available both according to schedule and as and when required. Every science department maintains separate lab, and also co-ordinate among each other to smoothly run a central instrument unit. The learners are trained about lab safety protocols. Stock registers are maintained and tracked regularly. Arrangements are made for emergency first aid. Sophisticated lab equipments are calibrated and maintained by the expert technicians. The departmental store rooms are cleaned up periodically. Expired chemicals and biological samples are destroyed with proper care. The Language lab and Computer labs are made available to all departments. Department also looks after the medicinal plants. The Eco and Herbal Club maintain a butterfly garden for encouraging biodiversity. Computers: The College has a centralized computer laboratory and the number of computers is regularly augmented by allotting more funds to purchase and maintain them. The AMC is provided for their up keeping and maintenance. The central computer laboratory connected

with LAN is open for the students. The office software is also connected through the LAN, making work easier, cohesive and systematic for the smooth administration. Classrooms: The institution has successfully made optimal use of the class rooms, lecture theaters and smart classes avoiding overlapping of classes. The IQAC has been maintaining a log book to allot the E-Class rooms. All departments are allotted with at least one ICT enabled classroom. However, under the present pandemic situation, the teaching has been conducted through online mode. The Building Committee looks over the infrastructure. The college development fund is utilized for maintenance and repairing of furniture and other electrical appliances by appointing technicians, electricians, masons, plumbers and carpenters.

<https://www.jkcprl.ac.in/download/71627722295.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Freeship	12	11160
Financial Support from Other Sources			
a) National	PLEASE SEE THE FILE	86	1126000
b) International	NIL	Nil	0
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft skill development	09/10/2020	458	J K College Purulia
Remedial coaching	02/09/2019	1308	J K College Purulia
Language lab	08/07/2019	440	J K College Purulia
Yoga, Meditation	15/07/2019	590	J K College Purulia
Personal Counselling and Mentoring	25/02/2020	263	Alva Technologies Pvt. Ltd.
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#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed

2020	Coaching for JAM	87	Nil	20	Nil
2020	How to face an interview/ career counselling	Nil	400	97	66

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
63	57	20

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
nil	Nil	Nil	Chem Biotech International	10	Nil

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	185	PLEASE SEE THE FILE	PLEASE SEE THE FILE	PLEASE SEE THE FILE	PLEASE SEE THE FILE

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	27
SET	13
GATE	3
Any Other	19

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Please See the File	Please See the File	1590

[View File](#)

## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	PLEASE SEE THE FILE	Nil	54	Nil	NA	NA

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution has a well-defined transparent mechanism to ensure optimal allocation, and proper utilization of the available pecuniary resources for the maintenance of different facilities. This is done by holding regular meetings of different committees constituted for the purposes, and ensuring timely implementation of the same. The utilization and maintenance of different facilities are done in the following way: Library: The library has been arranged to cater to the needs of the students as well as the staff. Open access has been allowed for physical and e-library sections. Proper log books are maintained in order to keep record of the people accessing the library. Sports equipment and facilities: The sports facilities and gymnasium add to both the mental and physical health of the individuals positively. The Physical Education department is in charge of both indoor and outdoor activities. Yoga and Meditation Centre: The College has one dedicated room and facilities for regular yoga and meditation for all under able guidance of teachers. College campus: The lush greenery of the college gets augmented by plotted gardens maintained by the Gardeners appointed by the college as well as mainly the NSS/ NCC volunteers. Cleanliness of the campus is one of the priorities to maintain the hygiene. Recently, due to the pandemic situation, the whole campus has been disinfected several times. Laboratories, the most essential part of experiential and participative learning, are made available both according to schedule and as and when required. Every science department maintains separate lab, and also co-ordinate among each other to smoothly run a central instrument unit. The learners are trained about lab safety protocols. Stock registers are maintained and tracked regularly. Arrangements are made for emergency first aid. Sophisticated lab equipments are calibrated and maintained by the expert technicians. The departmental store rooms are cleaned up periodically. Expired chemicals and biological samples are destroyed with proper care. The Language lab and Computer labs are made available to all departments. Department also looks after the medicinal plants. The Eco and Herbal Club maintain a butterfly garden for encouraging biodiversity. Computers: The College has a centralized computer laboratory and the number of computers is regularly augmented by allotting more funds to purchase and maintain them. The AMC is provided for their up keeping and maintenance. The central computer laboratory connected with LAN is open for the students. The office software is also connected through the LAN, making work easier, cohesive and systematic for the smooth administration. Classrooms: The institution has successfully made optimal use of the class rooms, lecture theatres and smart classes avoiding overlapping of classes. The IQAC has been maintaining a log book to allot the E-Class rooms. All departments are allotted with at least one ICT enabled classroom. However, under the present pandemic situation, the teaching has been conducted through online mode. The Building Committee looks over the infrastructure. The college development fund is utilized for maintenance and repairing of furniture and other electrical appliances by appointing technicians, electricians, masons, plumbers and carpenters.

## 5.4 – Alumni Engagement

### 5.4.1 – Whether the institution has registered Alumni Association?

Yes

In its long illustrious journey of 73 years, J. K. College has helped in shaping lot of highly successful people in various fields. However, the Alumni Association was registered as late as on 20.01.2005 (registration number S/1L26826). Gradually the membership rose to 703, and some handsomely contributed to the college development. Bir Sing Mahato, Ex- MP, and an alumnus, provided funds for college building. Mohanlal Daga, an NRI and an alumnus, created Pannalal Daga Trust Fund in 2006 to sponsor a post for the PG department of Mathematics. Dr. Swami Nirvanananda, a student of the first academic year of the college, and Dr. K.B. Sinha, another alumnus, have been actively helping to run the Health Unit for the last eight years. Asim Kar has been regularly donating money or books to help some needy students. The alumni meetings are held within the campus with active presence and support of the authority. They participate regularly in different College functions. A number of alumni, like Prof G. C. Gorain Prof. K. L. Dutta have established trust funds to encourage meritorious students of the college. Prof. Binoy Das contributed laboratory equipment for enrichment of Physics Department. Right now the college is proud of four full time faculties, the additional Librarian apart from a number of NTS who also are part of the alumni. Almost every year some departmental Alumni chapters conduct a number of interesting initiatives. Annual alumni chapter in Geology department occupies a significant niche with a legacy of its own. Their notable activities include publication of departmental magazine Spathik and wall magazine Basudha. A path-breaking step is to continuously update the database of departmental alumni and annex the link with Spathik. Its most outstanding contribution has been a regular liaison between the ex and the present students. This has led to some job placements. Other departments like History, Mathematics, Computer Science, Microbiology, Zoology, Political Science, Economics, Sanskrit and English have followed suit. Cultural meets, exchange of ideas and building emotional bonds have been the greatest gain from these frequent alumni chapters. Other alumni chapters have also chalked out developmental strategies. The IQAC and the Principal have been encouraging other departments also to organize such meets. Our college is the epicentre of higher education in the district, and the rich resources of the alumni strongly back up that claim. But the number of registered members is not yet very encouraging. Efforts are on to include others by providing both options- on line as well as off line registration. We hope to create a full-fledged record of the alumni in the days to come, and we are confident that our illustrious alumni, still the majority of which, especially of the older generations, who are out of the orbit, will come within the fold to make it a stronghold of our glorious institution.

### 5.4.2 – No. of enrolled Alumni:

703

### 5.4.3 – Alumni contribution during the year (in Rupees) :

43500

### 5.4.4 – Meetings/activities organized by Alumni Association :

Two general meetings were held of the college alumni association on 04/01/2020 and 05/08/2020. Four meetings of different alumni chapters were held during the period. Department of computer science held a meeting on 02/10/2019 named REBOOT 2K19. Department of Geology held its meeting on 03/10/2019 with the Principal of the college opening BASUDHA, releasing Departmental magazine

SPHATIK and the theme being save water followed by a cultural meet. 15 new subscriptions were received and Rs. 30,000/- was collected from alumni. Department of Political science held its meeting on 19/10/2020, in which the Birbhum S.P., one of our ex-student promised all support in college development. The presence of ex-teachers of the Dept. added to its emotional fervour. Department of History conducted its alumni meet online on 22/10/2020 with good number of participation cementing mutual relationship among the past and present students.

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

All the stake holders, such as the teaching, the non-teaching and the students follow a democratic and participative management system and are accorded opportunities to contribute according to their respective capacity. For example, one of the faculty members came up with a noble proposal of distribution of clothes to the casual staff members of this college as well as the people of the under-privileged section in the nearby areas just before the Durga Puja festival. The matter was brought to the IQAC Coordinator who discussed it with other members in a meeting, and the proposal was accepted. Accordingly, the Principal notified to all members of the staff to contribute generously towards this cause within ten days, and a handsome amount was successfully collected within due time. Next, the IQAC formed a group consisting of some teaching and non-teaching members with a convener to conduct a thorough survey to identify the needy people in the nearby areas. A total of 150 people including both adults and children were enlisted. Their gender and age were noted for the ease of buying proper garments. Another group of members was formed that talked to different readymade garment whole sellers, and purchased the new clothes at the most competitive price. The clothes were tagged according to the prepared list and coupons were made with the tag number. These coupons were then distributed to the enlisted people to avoid any confusion and ensure proper distribution. They were also informed about the day, date and time of cloth distribution. On the specified day the cloth distribution ceremony was conducted in a very systematic manner in the presence of the Principal, and a good number of staff members. The Covid-19 affected traditional face - to- face teaching learning seriously. Teachers of the college started taking online classes from their personal accounts of Zoom or G-meet. But, whereas Zoom provided recording facility of classes, personal G-meet did not. And as Zoom application requires more internet data, many students, not economically sound, found it difficult to join the classes properly. In such a scenario, it was unanimously decided that a college dedicated Google Suite Education account be opened, and all teachers be provided with individual login and passwords to use this account so that lectures may be recorded and shared for the benefits of learners both ours as well as others. To implement this venture, different responsibilities were distributed among subcommittees and individual teachers. The Web and Internet Management Committee took the initiative, held some meetings, and contacted the Google for the new account. Once the terms and conditions were known, they were thoroughly discussed among members of the IQAC, of the Web Sub-committee, the accountant and the Principal. The said account was created and teachers were provided their individual login passwords. Since then online classes have been continuing mainly in this G- Suite Education. The Library Sub- Committee also got involved to keep a track of the recorded lectures.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	<ul style="list-style-type: none"> <li>• The human resources of the college are managed in a free and democratic manner. For management of students' affair, the college has an active students' council.</li> <li>• The teachers' council and the non-teaching staff association look after the affairs of the faculty and non-teaching staff members respectively.</li> <li>• Individual potentials and aptitude of teachers are considered to assign them to different type of college activities.</li> <li>• Ragging-free academic environment is ensured by anti-ragging cell.</li> <li>• Awareness for environmental issues is percolated among all the stake holders of the college by NSS, NCC, Udyom, Eco club and Science club of the college.</li> </ul>
Library, ICT and Physical Infrastructure / Instrumentation	<ul style="list-style-type: none"> <li>• All departments and E- classrooms are provided with projectors and computer facilities. ICT facilities in smart class rooms and language lab are present.</li> <li>• 28 laboratories and a well-equipped library with an e-library automated with the latest version of LMS 2.0 as ILMS are present. There is free access for some e-journals and Wi-Fi network.</li> <li>• The Institution regularly maintains and replenishes the infrastructure. Aqua guards and ROs have AMC. Fire extinguishers are monitored and recharged.</li> <li>• The cheap store facilities are available.</li> <li>• Common rooms, gym, meditation and yoga centres, indoor stadium and playground are maintained. Sanitary vending machine and incinerator are arranged.</li> </ul>
Research and Development	<ul style="list-style-type: none"> <li>• The college has a Research Committee to promote and supervise research oriented activities.</li> <li>• Some teachers are appointed by the affiliated university as research guides.</li> <li>• Research is encouraged by permitting study leave, providing a central instrumentation facility and granting TA and other facilities for attending seminars and workshops.</li> <li>• Departments are encouraged to organize workshops and seminars.</li> <li>• J.K. Times (ISSN: 2278-4047), the multidisciplinary journal of the college is published regularly.</li> <li>• E-Journals, wall magazines and</li> </ul>



departmental journals are published. • Ph.D and M.Phil theses and research projects under MRP by faculty members are kept in the library for reference.

Examination and Evaluation

• Regular class tests, surprise tests, paper presentation and assignments are conducted by the departments. • Seminars and some evaluations are conducted following ICT measures. • Guardians were met at regular interval and progressions of the students were discussed based on their performance and attendance. • Students come to know about their mistakes and suggestion offered for their betterment. • Internal examinations are held in various mode for internal assessment, and betterments suggested to learners. • Transparency in evaluation methods is maintained.

Teaching and Learning

• Advanced and slow learners are demarcated based on their final exams, class performance, socio-cultural and economic background. Regular remedial and tutorial classes are arranged. • The research orientation of the teachers influences the curiosity of students. Science club promotes research propensity. Two e- journals, for science humanities, are published promoting inquisitiveness imagination. • Various participative methods of learning like group discussions, role-play, peer teaching, debates, projects, assignments, outdoor experiments, field surveys, etc. are conducted. • Continuous evaluation of students through class-tests, surprise tests, paper presentation and assignments are done and transparency in evaluation methods is maintained.

Curriculum Development

• Though the college cannot frame the syllabi, BOS members of the college contribute in fine tuning it and suggesting options within permissible framework. • Curriculum for add - on courses introduced in the college are designed and modularised by teachers. • Workshops/ seminars, and faculty-lectures are regularly arranged for teachers and students. • College holds academic excursion within and beyond curriculum. • Collaborations with other institutes are arranged for reciprocal benefits. • New digital study materials and methodology are developed.

<p style="text-align: center;">Admission of Students</p>	<ul style="list-style-type: none"> <li>• Rules and regulations for admission of students are followed by the college as directed by the university and State Government.</li> <li>• The entire admission procedure has been conducted through online mode based on merit of students, their financial needs and reservation policy.</li> <li>• The date, time and procedure of admission are always given on the college websites.</li> <li>• There is separate log-in facility for students and the faculties with security protection.</li> <li>• The process of admission includes online filling up of application form, uploading of essential documents, and online display of merit list, online fee payment, verification and subsequent online registration.</li> </ul>
<p style="text-align: center;">Industry Interaction / Collaboration</p>	<ul style="list-style-type: none"> <li>• The collaboration between college and the industry is increasingly perceived as a vehicle to enhance innovation through knowledge exchange.</li> <li>• Several departments carry out industrial visits and interaction as part of their curriculum.</li> <li>• The college is under the process of initiating new contacts with industries for different purposes.</li> <li>• Students are taken for visits to various mining, ceramic industries, thermal power plants, hydro-electricity power plants, food, beverage, pharmaceutical, sericulture, lac culture, fisheries, poultry and dairy industries for exposure to the needs and modus operandi of industries.</li> <li>• Teachers are also engaged in various interdisciplinary scientific projects with different reputed research institutes.</li> </ul>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p style="text-align: center;">Examination</p>	<ul style="list-style-type: none"> <li>• The college has the separate examination committee which is equipped with ICT tools necessary for examination purpose.</li> <li>• All notices regarding examination and results are published online.</li> <li>• Online presentations are given by students, and quizzes using Google forms are regularly done.</li> <li>• All internal assessments are done on online mode especially during pandemic and marks are shared departmentally with Heads of departments.</li> <li>• Examinations are taken and answers evaluated through blended mode and marks are uploaded in portals</li> </ul>

	of university.
Planning and Development	<ul style="list-style-type: none"> <li>• The college has an information management system in place which collects information regarding the upcoming events to be conducted. College website is systematically updated with all the information required for the admission, time table, exam dates and other activities.</li> <li>• E-based system is available for admission through CAMS.</li> <li>• We have an ICT enable auditorium that facilitates video conferencing.</li> <li>• Data analyzing software like Matlab software is used for regular practical course in mathematics as well as research purpose.</li> <li>• College has been promoting the language skill of students by the help of an advanced language lab.</li> </ul>
Administration	<ul style="list-style-type: none"> <li>• Leave account of all staff members is maintained online, and is accessible to the incumbent.</li> <li>• Pension related documents are updated online vas per Government requirement.</li> <li>• Computerized maintenance of students' data, general administration, admission, collection of fees etc. is done by the office staff and faculty.</li> <li>• Students' data are connected with CAMS database.</li> <li>• Meetings of teachers' council, governing body and other committees are conducted using different online platforms like Zoom and Google meet.</li> <li>• Official Whatsapp groups are made to issue important circulars and other notices for smooth running of the college.</li> </ul>
Finance and Accounts	<ul style="list-style-type: none"> <li>• Salary of the staff is transferred in online mode.</li> <li>• Fees collection from students is done online.</li> <li>• Refunds of caution money or any other refund to students are done online.</li> <li>• Call for e-tender, opening of e-tenders, placing of orders, payment, etc. are held online.</li> <li>• All accounts are prepared online using different software.</li> <li>• Governments grants are received and utilized through online mode.</li> <li>• Claim for funds and utilization certificates are given online.</li> </ul>
Student Admission and Support	<ul style="list-style-type: none"> <li>• The entire admission procedure, like filling up of application form, uploading of essential documents, display of merit list, fees payment, verification and subsequent registration, has been conducted in</li> </ul>

online mode. • All queries related to admission and other matters are regularly answered online. • Computer facility with free internet is accessible to the students in computer laboratory and central library. • Lots of e- books are made available. • Dedicated google suite account has been created for smooth online classes for all teachers individually. • Password free Wi Fi facility is made available to all in the campus.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	NA	NA	NA	Nill
2019	NA	NA	NA	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Faculty Development programme on how to take effective online classes	Nill	15/06/2020	17/06/2020	186	3
2020	Faculty Development programme on how to read faster and better	Nill	24/06/2020	24/06/2020	45	Nill
2020	IPR Lecture by Dr. D. R. Agarwal	Nill	03/07/2020	03/07/2020	140	25

2020	National Webinar in Teaching and Learning with Proper Documentation . Lecture delivered by Dr. Partha Karmakar	Nil	14/10/2020	14/10/2020	103	12
2020	Webinar on Post covid 19 Career opportunities . Lecture delivered by Dr. Driti Bhat tacharya	Nil	09/10/2020	09/10/2020	43	Nil
2020	Nil	Three day programme on basic computer literacy	05/08/2020	07/08/2020	Nil	18
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
PLEASE SEE THE UPLOADED FILE	13	Nil	Nil	Nil
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
12	57	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Canteen, J. K. College Employees Co-operative Credit Society Ltd, Health Centre, Gym, Meditation Yoga Centre,	Canteen, J. K. College Employees Co-operative Credit Society Ltd, Health Centre, Gym, Meditation Yoga Centre,	Canteen, Health Centre, Gym, Meditation Yoga Centre, Cheap store, Various free ship, Recreation Centre, E-

Recreation Centre, E-  
Library facility,  
Language Lab, free WIFI  
inside the campus

Recreation Centre, free  
WIFI inside the campus

Library facility,  
Language Lab, free WIFI  
inside the campus. Career  
counseling and mentoring

#### 6.4 – Financial Management and Resource Mobilization

##### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college, being a government aided college, receives funds from agencies like UGC, RUSA, DPI and also from the Alumni and scholarships from State and Central government. The Institution has a transparent and well planned financial management system and the Principal and the purchase committee supervise and ensure that all financial transactions are done after due care and as per rules. The internal and external financial audits of grants and funds sanctioned by Government/UGC and funds received from other sources are conducted separately. The funds received from the management/ individuals are audited internally as well as externally on regular basis. All the financial transactions initially be approved by the Bursar and the Principal. The accounts of the college are audited by Government chartered accountant regularly as per the Government rules. The last external audit was done in 2018-19 and the audit report was satisfactory.

##### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
PLEASE SEE THE UPLOADED FILE	152001	MENTIONED IN THE FILE
<a href="#">View File</a>		

##### 6.4.3 – Total corpus fund generated

152001

#### 6.5 – Internal Quality Assurance System

##### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	SIDHO-KANHO-BIRSHA UNIVERSITY	Yes	PRINCIPAL, J. K. COLLEGE
Administrative	No	Nil	No	Nil

##### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Regular discussion and communication among parents and faculty members of various departments are regularly organized to successfully a) have better bonding b) exchange ideas for improvement in teaching learning environment c) promote co-curricular activities in and outside the college d) ensure participation in different project works by the learners e) ensure active participation of students in online mode of learning by parental financial participation f) do career planning and further studies

##### 6.5.3 – Development programmes for support staff (at least three)

Development programmes for support staff 1) conducting of three day orientation programme on new ERP software, CAMS. 2) conducting of one day workshop on LMS

software (updated version for our central library). 3) conducting an IPR talk by an internationally acclaimed specialist in bilingual mode 4) conducting stress management programme during Covid-19 5) conducting a workshop on how to do money management

#### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. IPR Lecture by Dr. D. R. Agarwal, C.A., Expert in WTO and IPR Laws, Director of ITAG Business Solutions Ltd. 2. Faculty Development programme on how to take effective online classes, Speaker: Mr. Anshu Agarwal, Cambridge University Certified British Council Trainer. 3. Faculty Development programme on how to read faster and better, Speaker: Mr. Anshu Agarwal, Cambridge University Certified British Council Trainer. 4. Webinar on Wild life conservation in India Current Trends of Wild Life Crime in collaboration with World Crime Controll Bureau 5. National Webinar on new Education Policy in Collaboration with NCC, College Unit 6. Distribution of new cloths on the eve of Durga Puja to the needy people 7. Webinar on Post covid 19 Career opportunities. Lecture delivered by Dr. Driti Bhattacharya 8. National Webinar in Teaching and Learning with Proper Documentation. Lecture delivered by Dr. Partha Karmakar 9. Impact of Pandemic on Society, the Question of Gender Equity. Lecture delivered by Dr. Swaswati Chowdhury 10. Revisiting Sex Inequilities in India in Times of Pandemic (in collaboration with NSS). Lecture delivered by Dr. Suparna Banerjee Dr. Simantini Mukhopadhyay 11. National Webinar on Human Suffering and Spirituality. Lecture delivered by Swami Jyanlokanandaji Maharaj 12. Online Publication/Inaguration of two e-journals, Abortya Pigments

#### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	PLEASE SEE THE UPLOADED FILE	02/09/2019	02/09/2019	31/12/2019	16239
2020	PLEASE SEE THE UPLOADED FILE	02/01/2020	02/01/2020	31/10/2020	11823
<a href="#">View File</a>					

### CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 – Institutional Values and Social Responsibilities

##### 7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
One Day Workshop of Anti-sexual Harassment Cell	17/02/2020	17/02/2020	93	59

Impact of Pandemic on Society: The Question of Gender & Equity	19/10/2020	19/10/2020	28	30
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7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
46.15

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Provision for lift	No	Nil
Ramp/Rails	Yes	1200
Braille Software/facilities	No	Nil
Rest Rooms	Yes	100
Scribes for examination	Yes	5
Special skill development for differently abled students	Yes	35
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	3	1	15/07/2019	280	Please see the attached file	SEE FILE	4718
2020	1	2	02/01/2020	5	Please see the attached file	Please see the attached file	306

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
CODE OF CONDUCT FOR TEACHERS	14/10/2020	Teachers will strive to: ? regard themselves as learners and engage in continual professional



		<p>development ? contribute to the development and promotion of sound educational policy, ? treat colleagues and associates with respect, creating a very congenial environment ? should make all efforts to complete the syllabus in time ? should sensitively and responsibly continue to mentor students ? should be impartial in their assessment and treatment of learners ? should take responsibility to assist the management in implementing various organizational activities ? should promote co - curricular activities and help in holistic growth of students</p>
<p>CODE OF CONDUCT FOR STUDENTS</p>	<p>14/10/2020</p>	<p>? to assume responsibility to observe standards of conduct in pursuit of academic goals and to the welfare of the community ? to practice high standards of academic integrity ? to refrain from any conduct that would endanger the health, welfare, or safety of other persons ? not to discriminate on the basis of race, colour, creed, religion, gender, national or ethnic origin, ? to achieve the meaning, mandate and manifestation as enshrined in the Constitution of India. ? to abide by all the rules and regulations of the institute ? to actively participate in effective functioning of the institute</p>
<p>CODE OF CONDUCT FOR NON-TEACHING STAFF</p>	<p>14/10/2020</p>	<p>Every employee shall, at all times, ? be devoted to duty and maintain absolute integrity, discipline, impartiality and a sense</p>

		<p>of belonging. ? be courteous in dealings with other members of the staff, students and members of the public. ? perform such duties, as may be assigned to him/her by competent authority, ? observe the scheduled hours of work, during which he/she must be present at the place duty. ? not absent himself/herself from duties without prior permission from the head of the Institution ? not participate or support anyone directly or indirectly on any religion/ caste/ racial/sex based activities</p>
<p>CODE OF CONDUCT FOR PRINCIPAL EMPLOYERS</p>	<p>14/10/2020</p>	<p>All the members of the G.B. shall ? carry out their functions with integrity, independence, and good faith, ? act responsibly and impartially with diligence and loyalty in the best interest of the institute, ? make every reasonable effort to avoid real or perceived conflicts of interest ? respect the confidentiality of information received in the performance of their duties, as well as the confidentiality of the deliberations in which they participated ? be transparent and democratic in the best possible way</p>
<p>CODE OF CONDUCT FOR GUARDIANS</p>	<p>14/10/2020</p>	<p>All guardians of the students shall enjoy privilege of remaining updated about the progress of their wards, subject to the conditions that they shall ? attend teacher- guardian meetings as and when convened ? follow</p>

suggestions put forward to them by teachers/ Principal ? take responsibility for their wards' regular attendance in the classes, ? promote their participation in various co curricular activities, ? abstain their wards from ragging or all destructive activity in the college/ hostel ? abide by the rules and regulations of the institute to actively cooperate in its smooth functioning.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Please See the attached file	15/08/2019	31/10/2020	1108
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

To make the campus of the college eco-friendly the following measures have been taken 1. Banning of all types of Plastic inside campus 2. Installation of dustbins at different key junctures: One for biodegradable and another for non-degradable 3. Banning of smoking within the campus 4. Regular plantation programmes inside the campus. 5. Regular campus cleaning 6. Developing a special butterfly garden. 7. Maintenance of medicinal plants 8. Maintenance of ponds within the campus 9. Use of organic manure 10. Special care is taken for the birds' safety in the campus.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

**BEST PRACTICE 1 TITLE:** Publishing two e-journals to promote innovation and creativity among the learners during the pandemic Mental health and happiness of students/learners have always been the first priority of our institute. Even during the ongoing lockdown period due to COVID-19 pandemic, besides e-learning, the institute is adopting innovative strategies to motivate the learners to enhance their creativity, scientific mind-set and developmental skills, and eventually help them to overcome mental stress and anxieties during the lockdown. In this context, initiatives are taken by the Science Club and Department of English, J. K. College to actively involve the students to publish the first issue of two e-journals "AABORTO" and "PIGMENTS" respectively. The students participated whole-heartedly and gave an overwhelming response. These e-journals were inaugurated online by the honorable Vice-Chancellor and Registrar of Sidho Kanho Birsha University, Purulia in the presence of all the stakeholders of J. K. College. The uniqueness of the e-Journal "AABORTO" is that it's concept, design and editing all are executed by the students. Majority of articles have also been written by them. This journal has provided a platform for the students to enhance their logical, critical and analytical thinking by becoming aware of the inventions, discoveries, theories and hypotheses of the scientific world. The e-Journal "PIGMENTS", on the other hand, has focused on exploring the creative side of the students through

painting, photography, poem, story writing, etc. All the contents of this journal have been contributed by the students while the teachers of the Department of English have conceptualized, designed and edited the same. This distinctive student centric approach especially during the lockdown has provided a wonderful opportunity to the students to evolve, create, imagine, rethink, research and interact with one another through online mode by incorporating digital technologies. Through this activity, the students have been successfully able to overcome all sorts of adversities such as mental trauma, fear of isolation, illness and inferiority. The institute has planned to publish regularly both these e-journals periodically to engage, enable and empower the students, and is taking steps consistently in the direction for the welfare of the students and their future. BEST PRACTICE 2 TITLE: Reaching out to the needy: a humanitarian approach All the stakeholders of J. K. College, Purulia are actively involved in various kinds of compassionate activities on a regular basis. The urge of helping the needy has been inculcated in all the members, thus bringing out an extremely positive atmosphere in the college and it's surroundings. Even the ongoing pandemic could not stop us from reaching out to the underprivileged and less fortunate at the time of this severe crisis. A number of such activities are mentioned as follows: Blood donation: the college in collaboration with NSS conducts blood donation camps 3-4 times every year. Even in the pandemic, the college has managed to organize such camps following all the precautionary measures as per the WHO protocol. Some of our faculty members personally went to the Sadar hospital to donate blood in emergency. Cloth distribution: keeping in mind the tradition of wearing new clothes at the time of Durga Puja festival, the staff of this college took a great initiative to distribute clothes during the pandemic among the casual staff members and also the people of the under-privileged section staying in the vicinity of the college. Around 150 people were enlisted through a thorough survey for the said purpose. Similarly, the students associated with "Udyom", a unit constituted and run by the present students for voluntary outreach programmes, also came forward to help the needy by distributing clothes to them. The college has proposed to continue this divine activity every year. Mask, sanitizer and necessary grocery distribution: there are a total of four adopted villages under the NSS unit of J. K. College. Every year the residents of these villages are provided with food grains and other essential groceries. This time due to the pandemic, along with regular groceries, masks, sanitizers and soaps were also distributed. Also few faculty members individually took initiative to distribute groceries and books to tribal residents of the village near Barabazar police station and certain slum areas in Purulia town. Financial support: The teachers, non-teaching staff as well as students of the college have provided handsome financial assistance to the needy from time to time on individual basis or in groups to various institutions like Ramkrishna Tarak Math, Ketika, West Bengal State Emergency Relief Fund, etc. Our students under "Udyom" also visited homes of a number of our poor students and assisted them financially. Creating awareness: keeping in mind the seriousness of corona pandemic concerted efforts were made from our teachers as well as students to make people aware how they can remain safe and keep others safe. It is noteworthy that we do not promote posting these activities on social media so as to prioritize the self-respect of the people assisted from time to time. All the activities during the pandemic are performed by wearing masks, maintaining social distancing and all necessary precautionary measures as per the WHO protocol.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.jkcprl.ac.in/igac.php>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The College has always given emphasis to convey moral values to the students through different activities. Its mission is to inculcate good virtues such as honesty, integrity, truthfulness, helpfulness, affection, respectfulness, hard-work, etc. These virtues are important in building up the character of an individual. For facilitating such attitude and ambience, the college regularly organises Seminars, Workshops, Talks, Special Lecture Sessions, and more importantly, holds cultural meets, counselling sessions, motivating sessions, and meditation classes from time to time. All the activities were going on in smooth pace until March, 2020, when the world faced an unprecedented crisis in the name of COVID-19. Stringent lockdowns were imposed that led to a drastic shift from conventional teaching to online teaching. COVID-19 has caused a lot of psychological distress in the youth. Students are experiencing acute and chronic stress because of parental anxiety, disruption of daily routines, home confinement and absence of college environment. But, every challenge is fraught with an intrinsic opportunity also. To minimise the stress level of our students, the college took initiatives to perform several online activities that helped the students to remain connected with each other as well as get access to peers and teachers. To upsurge the mental strength of the students against depression, anxiety and all other associated odds, primarily under the guidance of IQAC and NSS unit the college undertook a number of programmes on online platforms. We organised a webinar on the topic 'Human Suffering and Spirituality'. The talk was delivered by Swami Jnanalokanandaji, Secretary, Swami Vivekananda's Ancestral House and Cultural Centre, Kolkata. Almost two hundred students and teachers were mentally nurtured by this talk. As the speaker was affected twice by COVID-19, and overcame the crisis fighting doggedly to defeat death, his experience enthralled and enthused all to keep positive mind-set during this critical situation. Programmes such as observation of Birth anniversary of Sister Nivedita and Sardar Vallabhbhai Patel on National Unity Day were also held online where students got the opportunity to participate in various events such as webinars, talks, poster presentation, essay writing, etc. The programmes started with the well-researched presentations on their lives by teachers/ resource persons to inspire the students. The knowledge about such great personalities of the country - their hard work, dedication, sacrifices and achievements motivated the students to face all sorts of challenges, cope with their emotions and work for our country. Through these kinds of holistic activities, the college is able to take some meaningful steps towards its primary vision that is to help students to overcome all sorts of socio-economic and mental barriers and equip them to meet the unique challenges and opportunities. The Pandemic due to COVID-19 could not stop us from our sheer dedication to help and motivate the students in all possible manner and inculcate the moral values in them.

Provide the weblink of the institution

<https://www.jkcprl.ac.in/about/college-distinctiveness.php>

## 8.Future Plans of Actions for Next Academic Year

As the premier college in the district, we feel it is incumbent on us to persistently grow both quantitatively and qualitatively. Keeping in mind, on one hand, the urgent need to provide more employment opportunities to the learners, equip them with better skills, as well as scope for further studies, the following plans have been chalked out for the academic year 2020- 21. 1. To introduce post-graduation course in Bengali. Bengali being the first language of the majority of the students, it is felt that they would find it easier to opt for Masters in Bengali. For this an application has already been submitted to the West Bengal Council of Higher Education with a copy to Sidho Kano Birsa

University. After due allocation of funds, necessary classrooms and other infrastructural facilities are already started on the first floor above the college canteen. 2. To introduce Bachelor in Computer Application course. The college has been successfully running Computer Honours course for the last several years, and BCA would supplement and cater to the increasing demand of the subject. 3. To introduce Biotechnology course, and for this requisite class rooms have almost been completed in the Biological Science section of the college. 4. To make communicative English and basic computer training mandatory for all Honours students. 5. To appoint some professional agency for conducting aptitude test at least for our third year undergraduate students. This will help them to decide what course they should undertake in further studies, and what kind of job will suit them temperamentally. We believe that until and unless a person is engaged in an activity which he loves, he cannot excel in it and become happy. However, to initiate and maintain developmental activities, it is realised that instead of depending only on government funds, or external agencies, the college must try and plan certain such activities through which funds can be generated internally. The different ideas that seem workable are as follows: 1. Start timber yielding plantation in various vacant lands inside the college campus with the assistance of the professionals in this area. 2. Have greater involvement of the well - placed alumni of the college to generously contribute towards college development and create a meaningful corpus. For some reason or the other, till date the college could not have its administrative audit done. It is felt that without it, further improvement in administration cannot be done. So, in the next academic year one of the projects in our mind is to prepare for the administrative audit. Founded in 1948, the college has a memorable history of evolution from a mere Intermediate institute to one that now boasts 25 different courses, both UG PG. Hence, one more plan we aspire to undertake in near future is to make an authentic record of its journey from one milestone to the other, producing several internationally and nationally acclaimed alumni, and contributing significantly in holistic nurturing of thousands.