Office of the Principal,

J. K. College, Purulia

PO-Ketika, Purulia,723101

E-Mail:jkcp.1948@gmail.com URL:https://www.jkcprl.ac.in

NIT NO: 03/JKC/2025-26 (4th call) **Date: 30.08.2025**

Principal, J. K. College, Purulia invites E-Tender for Architecture and Engineering Consultancy rates for selection of Architect for rendering Professional Services as Interior Designer cum Architect for Construction of False Ceiling, Wall Paneling, Acoustic-work & installing Centralized Air Conditioning system for up gradation of an Existing Hall (Hall Size – Length - 24.7 m, W – 18.75 m, H – 6.4 m Dias Area – W – 14 m, D – 6.1 m , H – 5.8 m) into an Auditorium for J K College, Purulia – 723101 under College fund by two cover system. Eligible and resourceful Architectural organizations with sufficient credential and financial capability in execution of works of similar kind of Government/Semi Government/Undertaking/Autonomous Bodies/Statuary Bodies and Local Bodies who satisfy the terms and conditions set out in pre-qualification document and having registration in e-procurement portal (www.wbtenders.gov.in) under Govt. of West Bengal may submit their bids. through electronic tendering (e-tendering). Selected Architect will have to prepare the final BOQ and detail architectural drawings for 500 capacity auditorium.

The pre-qualification documents are to be uploaded in two separate folders. One of the folders shall contain Technical documents. Financial Bids are to be uploaded in another folder. The Tenders shall be available for viewing in our website www.wbtenders.gov.in

L1 bidder will be selected on the basis of lowest quoted Architectural & Engineering Consultancy charge by the agencies. The agency shall quote only the Cost of Architectural & Engineering Consultancy. In case of bidding same rate, Finance Department order vides Memo no.: 2320-F(Y) dated 07/06/2022 will be followed. In this case decision of the tender inviting authority is final.

Sd/

Principal,

J.K.College, Purulia

Sl. No.	Name of work	Estimated Cost of Architectural & Engineering Consultancy	Cost of Tender Documents	Earnest Money/ Bid Security (Rs.)	Completion Time (Months)
1	Interior Designing cum Architectural services for Construction of False Ceiling, Wall Paneling, Acoustic-work & installing Centralized Air Conditioning system for up gradation of an Existing Hall (Hall Size – Length - 24.7 m, W – 18.75 m, H – 6.4 m Dias Area – W – 14 m, D – 6.1 m , H – 5.8 m)	**120000/-(One lakh twenty thousand Only)**	**Nil**	**Rs. 2400/- (Two thousand four hundred only)**	**Six (6) months after issuing work order**

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Important Dates:

Sl No	Milestone	Date	Time
1	Publishing Date	**30.08.2025**	**04:00 PM**
2	Document Download start date	**30.08.2025**	**04:30 PM**
4	Bid submission start date	**30.08.2025**	**04:30 PM**
5	Bid submission end date	**10.09.2025**	**5:00 PM**
6	Technical Bid opening date	**13.09.2025**	**11:30 AM**
7	Uploading of Technical Bid Evaluation sheet	To be notified later	
8	Financial Bid opening date	To be notified later	
9	Uploading of Financial Bide valuation sheet	To be notified later	

Sd/

Principal

J K College, Purulia

Eligibility Criteria for the Bidders:

The technically and financially sound Consultancy firms who fulfill the following basic requirements are eligible to participate in this tender:

a)The Design Consultant firm should have experience of having successfully completed similar works during the last 5 years ending last day of the month previous to the one in which the application are invited should be either of the following:

Three similar completed projects each not less than the amount equal to 50% percent work of the project.

Or two similar completed projects each not less than the amount equal to 60% percent work of the project.

Or one similar completed project not less than the amount equal to 80% percent work of the project.

i. "Similar work" shall mean preparation of DPR / Feasibility, detailed design and engineering etc. in the field of Building / Infrastructural Development works with minimum 500 capacity auditorium.

ii. The joint ventures/Consortium is not accepted.

b) Bidders should not have incurred any loss in more than two years during the last five consecutive financial years, ending 31.03.2025, Copies of Balance sheet and statement of profit & loss certificate dully certified Audited Accountants are to be submitted. (Bidder shall submit the copies duly certified Accountant)

c) The Design Consultant firm should be registered with appropriate registration authority under company act 1956/partnership firm or a proprietorship. Relevant document should be attached with the tender.

d) The Design Consultant firm should have a valid Trade License, Professional Tax Clearance Certificate, valid PAN card and GST registration. Relevant document should be attached with the tender.

e) Income Tax (IT) returns filed for last Three Financial Year are to be enclosed with the tender.

f) The average annual turnover of the Agency in last three financial years i.e. 2022-23, 2023-24 and 2024-25 should not be less than 10 Lakhs per annum Certified copy of balance sheet and profit-loss statement of Accountant for these years are to be enclosed with the tender.

g) The Architectural Consultant firm has to submit a Certificate & Deceleration to the effect that the bidder is not blacklisted by a State/Central/PSU/Govt. agency or no case of any nature that is CBI/EPF/ESI/IT/GST etc is contemplated or pending against the bidder in an affidavit.

Non compliance of any of the above conditions will tantamount to non-eligibility for the services for which tender has been floated and its tender will be ignored summarily.

h) Before issuance of work order to the successful bidder an agreement on Rs50/-stamp paper will be made between the bidder and the college authority.

NOTE:

1) Non-fulfillment of one or more of the conditions stated above may lead to cancellation of submitted tender of the bidding party.
2) In BOQ bidder should quote the service charge only.
3) L1bidder will be selected on the basis of Consultancy charge only.
4) For any clarification/doubt interested bidder may contact with the college authority through phone/email during office hours.

Sd/

Principal J K College,
Purulia

General Guidance for e-tendering

Interested bidders are requested to log on to the website https://wbtenders.gov.in to participate in the bid.

1. **Registration of Bidders**

Bidders willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) from any authorized Certifying Authority(CA) under CCA, Govt. of India.(viz. nCode Solution, Safescrypt, e-Mudhra, TCS, MTNL, IDRBT) or as mentioned in e-tendering portal of GOVT. OF WB https://wbtenders.gov.in. DSC is given as a USB e-Token. After obtaining the Class2/3 Digital Signature Certificate (DSC) from the approved CA they are required to register the Digital Signature Certificates through the registration system available in the website.

2. **Earnest Money**

EARNEST MONEY /BID SECURITY DEPOSIT: - Earnest Money **Rs 2400/- (Two thousand four hundred only)** is to be deposited online by the tenderer in favour of Principal,J. K. College, Purulia as per e-tender norms. **EMD of successful bidder will be converted as security deposit and will be returned to the bidder after satisfactorily completion of the work.** In case of failure of violation of tender terms and conditions, the E.M.D. of the successful Bidder will be forfeited. The earnest money shall be forfeited in the event of withdrawal of the tender within the original validity period ,once submitted or the successful bidder fails to execute necessary work within the period specified or for submitting false, incorrect, misleading information in the bid, mistakes, miscalculations. The Earnest Money Deposit of unsuccessful bidders will be returned as per e-tender norms. No interest on E.M.D. is admissible. Tender documents without EMD will not be accepted.

EMD if not submitted cannot be submitted after tender documents are opened on the stipulated date of opening.

J.K.College reserves the right of forfeiture of "EMD" in case the Bidder after opening of Bid withdraws, amends, impairs, derogates or revokes his Tender within the validity period or extension thereof or if successful Bidder fail to execute the contract provision within the contract period as mentioned in the service order.

3. **Collection of Tender Documents:**

Tenders are to be submitted online and interested bidders will have to download the tender documents from the website directly with the help of the e-Token provided. This is the only mode of collection of tender documents. Details of submission procedure are given below.

4. **Submission of Tenders**

Tender is to be submitted online through the website All the documents uploaded by the Tender Inviting Authority form an integral part of the bid. Bidders are required to upload all the tender documents along with the other documents, as asked for in the tender, through the above website within the stipulated date and time as given in the Tender.

Bidders must submit the Tenders in two covers i.e. **"Technical", & "Finance".**

Bidders must download tender specific documents (NIT, BOQ etc) from https://wbtenders.gov.in, prepare the required documents and upload the scanned documents in Portable Document Format (PDF) to the portal in the designated locations.

Bidder needs to fill up the rates of items in the BOQ, downloaded for the supply, in The designated cell of the BOQ spread sheet and upload the same in designated location of "Finance" cover.

The documents uploaded must be scanned against any virus and digitally signed using the Digital Signature Certificate (DSC). Bidders should specially take note of all the addendum/corrigendum related to the tender and upload the latest documents as part of the tender.

5. Technical Proposal (Statutory Documents)

(To be submitted in Technical Cover)

The following documents in standard formats should be uploaded in Technical cover:

i. Notice Inviting Tender (NIT)–The NIT as published is to be downloaded, then digitally signed and uploaded.

6. Submission of Earnest Money

(To be submitted in Technical Cover)

i.) **Earnest Money Deposit (EMD)** – In favour of the **"Principal JK College, Purulia", IFSC Code-IDIB000P063 A/C No- 539846803 through RTGS/NEFT/CBS system only. The Package number and UTR number should be clearly mentioned on the deposit challan. Payment made otherwise will be rejected.** Scanned copy of online payment receipt towards EMD as prescribed in the NIT, in favour of J. K. College, Purulia to be uploaded in Fee Cover. Earnest Money is to be deposited online by the tenderer in favour of J .K. College, Purulia as per e-tender norms.

7. Financial Proposal

(To be submitted in "Finance" Cover)

The financial proposal should contain the following document in one cover (cover). Bill of Quantities (BOQ): The bidder is to quote the rate in the space/ cell marked for quoting rate in the BOQ.(Only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the bidder)

8. Conditional and Incomplete Tender

Conditional and incomplete e-tenders are liable to summary rejection

Bidder must quote/fill for all cells (applied/ not applied) mentioned in BOQ/similar excel chart. BOQ/similar excel sheet with all cells filled-up (applied/ not applied)mustbesubmittedinTechnicalBid.Non-submissionofthissheetin Technical Bid and partial quoting will lead to rejection of the bid.

9. General Terms & Conditions

The work shall be covered strictly as per enclosed schedule of items and in conformity with the terms& conditions as directed from the controlling officer.

10. Opening and Evaluation of Tender/ Opening of Technical Proposal

i) Technical proposals will be opened by the Tender Committee electronically fromthewebsitestatedinClause1, using their Digital Signature Certificate.

ii) Technical proposals for those tenders whose original copies of DD/BG towards EMD have been received will only be opened. Proposals corresponding to which the EMD have not been received will not be opened and will stand rejected.

iii) Technical Cover (Statutory Documents) would be opened first and if found in order , Cover for Non-statutory Documents will be opened. If there is any deficiency in the Statutory Documents, the e-tender will summarily be rejected.

iv) Decrypted (Transformed into readable formats) documents of the Non- statutory Cover will be downloaded, and handed over to the Tender Evaluation authority.

11. Uploading of Summary List of Technically Qualified Bidders

i) Pursuant to scrutiny and decision of the Technical Evaluation authority, the summary list of eligible bidders for which their Financial Proposals will be considered will be uploaded in the web portals.

ii) While evaluation, the Committee may summon of the Bidders and seek clarification /information or additional documents or original hard copy of any of the documents already submitted and if these cannot be produced within the stipulated timeframe, their proposals will be liable for rejection.

12. Opening and evaluation of Financial Proposal

i) Financial proposals of the Bidders declared technically eligible by the Tender Evaluation authority will be opened electronically from the web portal on the prescribed date, normally after two working days after the date of publication of final summary list of the Bidders.

ii) The encrypted copies will be decrypted and the rates will be read out to the bidders, present at that time of bid opening.

iii) After evaluation of Financial Proposal, by Tender Evaluation authority, the final summary result, name of bidder and the rates quoted by them will be uploaded.

iv) The Tender Accepting Authority may ask any of the Bidders to submit analysis to justify the rate quoted by that tenderer.

v) The J. K. College, Purulia does not bind itself to accept the lowest tender and reserves the right to accept or reject any or all tenders without assigning any reason whatsever or to split the whole work entrusting the same to more than one contractor.

13. Bid Validity:

The Bid shall remain valid up to 31/07/2026

14. Acceptance of Tender

Bidders must quote service charge BOQ sheet. Bids with Lowest service charge should normally be accepted. However, the Tender Accepting Authority does not bind himself ftodo so and reserves the right to reject any or all the tenders, for valid reasons and also reserves the right to split the order, alter the quantity of any or all Bidders without assigning any reason whatsoever.

15. Return of Earnest Money Deposit

The Earnest Money of the entire unsuccessful Bidder will be returned, after placement of L.O.A on the successful bidders.TheEarnestMoneyDepositofunsuccessfulbidderswillbereturned as per e-tender norms. However, the EMD of the successful bidder it will be converted towards the Security Deposit. No interest on E.M.D. is admissible.

16. Price

The agency should quoter ate after going through the entire relevant Document uploaded for this tender.

The agency should quote rate at individual item wise rate for all items and multiply with quantity as given in the BOQ. Escalation of prices/rates what so ever, during the entire period of contract(including extended Period, if any) over and above the quoted price shall not be allowed.

Any other item, not covered will be guided by practice and principle as followed by Govt. of West Bengal.

17. ELIGIBILITY CRITERIA:-

Offers for all items will be accepted only from the reputed agencies in the field for which

necessary authorization certificates shall have to be submitted. Intending tenderer must have to produce the clientele list he served during last 03 (three) years with documentary evidence.

18. PRICE: -

All tender prices shall be quoted inclusive of all charges (taxes, freight, duties etc). The prices quoted shall be written both in figures and words. In case of conflict between the figures & words, latter will prevail. Where there is a discrepancy between the unit and the line item total resulting from multiplying the unit rate by the quantity, the unit rate will prevail. The rates quoted by the Bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account. Each Bidder shall submit one quotation only. Conditional Discounts in the Price offered by the Bidder will not be entertained. The prices shall be quoted in **Indian rupees only**. Price preference as per existing government rules shall be given to eligible bidders.

19. PAYMENT: -

100% after completion of work/job. (b)No additional charges will be paid other than the quoted price.

20. ARBITRATION:-

In the event of any question ,dispute or difference arising under the contract conditions of Contract, or any special conditions of contract, or in connection with the contract (except as to any matters the decision of which is specially provided for by these or the special conditions) the same shall be referred to the sole arbitration of an officer as per prevailing norms of Govt of West Bengal .

21. FRAUD AND CORRUPTION:-

The Bidders in the contracts require to observe the highest standard of ethics during the execution of this contract bynotbeing engaged in Corrupt,fraudulent,collusive,coerciveorobstructivepracticeas generally defined. Non-Compliance of the above will lead to rejection of proposal for award/declaring a firm or individual ineligible etc even for future bidding.

22. AWARD OF CONTRACT:-

The college authority shall award the contract, within the validityperiodoftenders,tothebidderwhomeetsthetenderconditionsinallaspects,hasthe necessary technical and production capabilities and financial resources and whose bid is substantially responsive to the tender conditions and has offered the lowest evaluated cost. The terms of the accepted offer shall be incorporated in the work order.

23. SIGNING OF CONTRACT

At the same time as the College notifies the successful bidder that its bid has been accepted, the College will send the bidder the Contract Form provided in the bidding documents, incorporating all agreements between the parties. Within 14 days of receipt of the Contract Form, the successful bidder shall sign and date the Contract and return it to the college authority.

24. SPECIAL TERMS AND CONDITIONS:-

While tenders are under consideration, tenderers and their representatives or other interested parties shall refrain from contacting by any means any person or representatives of the college authority on matters relating to the tender under study. The college authority if necessary may request for clarification of tender in writing. After the public opening of the tenders, information relating to clarification and evaluation of tenders and recommendations concerning awards shall not be disclosed to bidders or other persons not officially concerned with this process until the successful bidder is notified of the award of the contract.

Sd/

Principal

J K College, Purulia

NIT NO: 03/JKC/2025-26 (4th call) **Date: 30.08.2025**

Copy forwarded for kind information and wide publication to:-

1. The Special Secretary, Higher Education Department
2. The Sabhadhipati,Purulia Zilla Parishad
3. The District Magistrate, Purulia and Executive Officer Purulia ZillaParishad.
4. The SDO, Purulia Sadar
5. The Executive Engineer (P&RD), Purulia ZillaParishad
6. The District Engineer,Purulia ZillaParishad
7. Office Notice Board.

Sd/

Principal

J K College, Purulia

Signature Not Verified

Digitally signed by SAMBHU CHOUDHURY
Date: 2025.08.30 14:40:55 IST
Location: West Bengal-WB